

**MYRON B. THOMPSON ACADEMY  
GOVERNING BOARD MEETING MINUTES APPROVED**

<p><b>Date-</b> Wednesday, September 2, 2015  <b>Location-</b> 1040 Richards Street, Suite 220, Honolulu HI 96813  <b>Time-</b> 4:00 pm – 6:25 pm  <b>Recorded by-</b> J. Watanabe</p>
<p><b>Attendance-</b> P. Bossert, J. Watanabe, M. Chang Vierra, P. Izumo, A. Deutscher, M. Thompson, C. Sumiye, D. Oshiro, W. Simmons, J. Dixon, J. Smith, Tom Hutton – Commission CEO, Yvonne Lau – Commission COO, Beth Bulgeron – Academic Performance Manager, Leila Shar – Financial Performance Manager, Danny Vasconcellos – Operations Performance Manager  <b>Excused-</b> S. Friedman, S. Frasz, J. Shotwell, K. Maluo</p>

<p><b>I. CALL TO ORDER</b></p>	Mr. Thompson called the meeting to order at 4 pm.
<p><b>II. APPROVAL OF MINUTES</b></p>	Dr. Chang Vierra moved to accept August 13, 2015 minutes as submitted. Mr. Smith seconded. Aye votes from Watanabe, Deutscher, Thompson, Sumiye, Chang Vierra, Izumo, Dixon, Smith, Simmons, Bossert.
<p><b>III. PARENT AND PUBLIC COMMENT</b></p>	No parent or public comment.
<p><b>IV. OLD BUSINESS</b> A. None</p>	A. None
<p><b>V. NEW BUSINESS</b> A. Introductions – Commission Staff B. Overview – Tom Hutton  C. Governance – Tom Hutton</p>	<p>A. Group shared their connection to charter movement</p> <p>B. Overview *Chartering in Hawaii 2015 The governance piece Academic Performance Organizational Performance Framework Financial Performance Framework</p> <p>C. Governance piece *Act 130 of 2012 overhauls Hawaii charter system *CSRP to Commission *”Dips” to performance based charter contract</p>



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<p><b>F. Organizational Performance Framework – Danny Vasconcellos</b></p>	<ul style="list-style-type: none"><li>*Applied to all schools financial statements</li><li>*proposing to have an “Meets Standard” – simple majority meeting standards</li><li>*school would have passed in 2014</li></ul> <p>F. Everything that is not academic or financial – 6 categories</p> <ul style="list-style-type: none"><li>*Education Program, Financial Management and Oversight, Governance and Reporting, Students and Employees, School Environment, Additional Obligations</li><li>*Notice of deficiency, notice of concern – written notification</li><li>*Reminders – notification of changes to GB within 14 days, teacher and principal evaluation systems, forward supplemental collective bargaining agreement within 14 days of execution, free legal counsel and representation from the AG by statute; cannot be represented by private legal counsel without special gubernatorial permission, notify “Intent to Amend Essential Terms” in contract by Sept 29</li><li>*Compliance review site visits start this year – in follow up report to 2011 audit, schools will know exactly what Commission will be checking and when visit will occur</li><li>*proposed overall annual rating methodology – “Meets standard” or “Does not meet standard”</li><li>*Important to have policies and gb documents on the website – most recent information</li><li>*school would have passed in 2014</li></ul>
<p><b>G. Charter Contract Renewal – Tom Hutton</b></p>	<p>G. Currently soliciting public input</p> <ul style="list-style-type: none"><li>*info on the Commission website, more opportunities for discussion</li><li>*revising based on input</li><li>*July 2016 – Commission will issue preliminary performance report for school</li><li>October 2016 -- updated with 1516 data, final performance report</li><li>*Dec 2016 -- GB submits Renewal Application</li><li>*Spring 2017 - Renewal decisions- varying contract terms 1-5 years – this is one time only</li><li>*Not about provisions, more about criteria</li><li>*Guiding principals 1. exemplary schools eligible for full five year contract 2. every school will be offered a new contract but schools in lowest academic bracket will be offered only a one year probationary contract, instead of non-renewal 3. All three performance frameworks matter 4. Where Commissions APF differs from StriveHI</li></ul>

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<p style="text-align: center;"><b>H. Questions? – Tom Hutton</b></p>	<p>then use APF 5. Hawaiian immersion schools and Mālama Honua considered separately</p> <ul style="list-style-type: none"><li>*will look at academic performance over the last three years, financial and organizational performance will affect number of years of contract</li><li>*data that matters SY1314, SY1415, SY1516, for probationary schools SY1617</li><li>*brackets for three year percentiles top 10% 5 or 4 years, top 50% of schools 3 or 4 year contract, 21 – 49% range 2 or 3 years, bottom 20% 1 year probation</li><li>*charter APF ratings compared to DOE API rating</li><li>*schools in brackets 2 and 3 can get points from Additional Indicators – trend in academic performance, demographic comparison to schools serving similar populations, gap analysis between high needs and non high needs, renewal narrative e.g. WASC accreditation, academic growth of underserved students</li><li>*Probationary terms – approved by commission in probationary contract, continuation of improvement goals the school already has set under Academic monitoring, based on data, not followed by another probationary year</li><li>*Other features – some place to factor in school’s accomplishment of its mission, for schools that opt for probationary year instead of non-renewal process, still allow data-related appeal during probationary year</li></ul> <p>H. If in last year of academic data – really did well in last year of data – then will be immediately off probation</p> <ul style="list-style-type: none"><li>*Suggest that regular monitoring is important. Commission will still monitor, but contract discussions will not happen until the end of the contracts.</li><li>*Does the commission have any role in advocating for charter schools? Functionally like a Complex Area Superintendent in some ways – pass on information – but authorizer based on Act 130. Old model of charter office being authorizer and advocate was broken. Commission Office is at legislature on behalf of system.</li><li>*DOE role as State Educational Agency (SEA) rather than Local Educational Agency (LEA) – e.g. regular school moved because of lava but not charter. Other states have external vigorous support systems often associated with the charter schools. Network does not have that capacity.</li></ul> <p>Which DOE system provides the data for calculations? StriveHI and for P20 graduation rate. Watch for DOE appeals windows. Need to make sure that corrections are reported correctly to Commission Office.</p>
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<p><b>I. Resources – Tom Hutton</b></p>	<p>I. Commission  *weekly e-newsletter, website, webinars – include evening option, recorded and posted on website  Handout  *For schools – Resources on Academic Perf., Organizational Perf., Charter Contract renewal discussion, Resources and References, Reports, Commission Meeting Info Governing Board connections  *DOE resources, Deputy AG Carter Siu, other governing boards, Hawaii Public Charter School Network  *Do we still look and act like a “founder’s board”?  -Focus on the institution, not the individuals.  *Do we still look and act like a local school board?  *When we fill a board vacancy, are we considering the factors the law says we should be considering?  *When we need a new board member, is it the board that is responsible for identifying and recruiting prospects?  *Could we handle leadership succession as a board if our school director/principal/CEO were suddenly unavailable?  *Do parents and others in our school community know about the governing board?  *What kind of items typically make up our meeting agendas?  - Reflections on No Child Left Behind &amp; public school governance  *Relationship between schools and commission office – office is trying to get the job done – at heart child advocacy agency, responsible to children and to public -- increase public confidence by increasing accountability. Commissioners appointed by BOE. Office reports to BOE annually, determined by statute. Informational briefing to both bodies in legislature annually. Do Federal Reporting and e-rate support.  *Suggest cultivating mindset that creates R&amp;D opportunities for charter and other public schools. Appropriate for authorizer to help making connections between stakeholders.  *Suggest looking at contract renewal application on the website.</p>
<p><b>VI. OTHER BUSINESS</b>  <b>A. HSTA Supplemental</b></p>	<p>A. In budget – plan to reimburse teacher licensure fees.</p>

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<p style="text-align: center;"><b>Agreement – Teacher License Fees</b></p> <p><b>B. Update on Location</b></p> <p><b>C. Financial Report</b></p>	<p>B. Mr. Thompson presented research on site for the school.</p> <p>C. Mr. Deutscher presented Financial Reports for July 31, 2015 and August 31, 2015 including Balance Sheets and Profit and Loss Budget v. Actual.</p>
<p><b>VII. ADJOURNMENT</b></p>	<p>Mr. Sumiye moved to adjourn the meeting. Second by Mr. Deutscher. Meeting adjourned at 6:25 pm.</p>
<p><b>VIII. EXECUTIVE SESSION</b></p>	<p>No executive session.</p>